

Job Title: Roads Engineer

Job ID: 2616

Division: Infrastructure Capital Planning

Department: Growth and Infrastructure

Initial Reporting Location: Frobisher

Job Status: Permanent position

Number of Vacancies: 1

Affiliation: Non-union

Hours of Work: 70 hours bi-weekly

Shift Work Required: No

Range of Pay: \$107,409.33 to \$126,355.32 per annum

Benefits/Extras:

- OMERS Pension Plan
- Comprehensive Health Benefits
- Life Insurance
- Employee Assistant Program
- Wellness Initiatives
- Relocation Assistance

The start date will follow the selection process.

This position is eligible to [work remotely](#) on a part-time basis.

Main Function: This position is responsible to the Director of Infrastructure Capital Planning to plan, design and construct new roads; to assist in the planning, scheduling and designing required for the maintenance, replacement or improvement of existing roads; and to prepare and administer the capital budget in support of quality customer service outcomes and the Business Plan for the Division.

Characteristic Duties: Under the general direction of the Director of Infrastructure Capital Planning.

1. Responsible for assisting in the preparation and execution of the Business Plan covering all mandated services within the Section.
2. Responsible for the preparation and overseeing of tenders/quotations and reports for road construction projects including design, specifications, preparing cost estimates, tender review, project management and commissioning with respect to roads.
3. Liaise regularly with other Division personnel within CGS to establish upgrading and capital priorities and provide technical and maintenance support.
4. Monitor, evaluate and recommend use of emerging practices and technologies and other improvements which support the Infrastructure Capital Planning Division or Planning Services Division.
5. Retain, oversee and direct consultants in the development, design and construction of road projects.
6. Maintain a working relationship, liaise and negotiate with various CGS and outside agencies, authorities and regulatory bodies to ensure accurate and current information flow for roads projects including necessary approvals and agreements.
7. Act as CGS's representative at court hearings and liaise with Legal Services, Risk Management CGS Insurance Adjusters and Legal Representatives on matters relating to claims associated with CGS roads.
8. Authorize all road projects progress payments in compliance with CGS policy.
9. Participate in Hiring Committees, represent the Employer in disciplinary matters, manage Division staff, provide technical support and training.
10. Develop a working knowledge of computer systems within the Division and liaise with other Departments about computer systems.
11. Attend meetings as required (e.g. Council, Committees, etc.).
12. Ensure maintenance and updating of programs for Infrastructure Improvements for Roads.
13. Develop and maintain a thorough working knowledge of CGS's Safety Manual and the applicable Provincial Legislation listed therein.
14. Perform other related duties as required.

Qualifications:

Education and Training:

- University degree in an appropriate Engineering discipline from a recognized University with Canadian accreditation.
- Membership or eligibility for membership in Professional Engineers Ontario (PEO).
- Additional education initiatives to update and expand competencies.
- Project Management Professional Certification an asset.

Experience:

- Minimum of four (4) years of directly related and responsible engineering experience and training including at least three (3) years demonstrated ability in dealing with Corporate functions such as: Public Works, Administrative Technical, Financial, Information Systems, Legal and Human Resources.

Knowledge Of:

- Knowledge and understanding of technical computer systems.
- Applicable legislation and related regulations.
- Current and emerging management issues within CGS as they affect Infrastructure Services.
- Best practices within areas of responsibility.
- Horizontal linkages to other relevant governmental levels and services as well as the private sector.
- Stormwater Management for transportation corridors an asset.

Abilities To:

- Understand and meet the needs of customers.
- Balance conflicting demands from stakeholders.
- Create processes, monitoring mechanisms, and systems to assist in achieving CGS's targets.
- Create an environment of continuous improvement and learning.
- Respond quickly to emerging opportunities or risks.
- Advocate, promote, and implement best practices.
- Prepare budgets.

Personal Suitability:

- Mental and physical fitness to perform essential job functions.

Language:

- Excellent use of English; verbally and in writing.
- French verbal skills highly desirable; written skills an asset.

Other Requirements:

- May require the use of a personal or CGS vehicle on CGS business. Must be physically capable of operating a vehicle safely, possess a valid driver's licence, have an acceptable driving record, and personal insurance coverage.

This job is also being posted as a development opportunity. Should there be no fully qualified candidate for this position, a candidate who can be expected to meet the required qualifications within a reasonable period of time may be considered for this position as a development opportunity.

Development opportunity range of pay: \$97,598.34 to \$114,881.76 per annum. The successful candidate will be paid at the reduced range until the minimum qualifications have been met.

How to Apply: Please visit <https://myjobs.greatersudbury.ca/> to apply online.

We must receive your resume before **11:59 p.m. on Wednesday, January 8, 2025**. For those providing a French language resume, please also include an English version.

1. Click on the **Apply for Job** button.
2. Follow the step by step application process.
3. Ensure you attached a cover letter and resume. Acceptable file types are:
 - .doc
 - .docx
 - .txt
 - .pdf
 - .rtf
4. Once completed, review your application and click on the **Submit** button.

5. Upon submission of your application, you will get a confirmation on the screen that your application has been successfully submitted. You will also receive an e-mail confirmation to the e-mail address on your profile.

All applicants are thanked for their interest in this position. Only those selected for an interview will be contacted. If contacted, and you require a disability related accommodation in order to participate in the recruitment process you must advise the Hiring Manager.

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Contact Us:

For technical difficulties, issues, questions or accommodations with an application made online email myJOBS@greatersudbury.ca